

Bury Church of England High School

Dear Parent/Carer,

I am writing to introduce our new pastoral team at Bury CE High School and to extend a warm welcome to two new members of staff, Mrs T Heaton and Mrs L Hopwood-Ryan.

As Mr Braithwaite outlined in his end of Autumn term letter these appointments enhance our provision to support our young people and ensure that we have the highest standards in behaviour expectations and safeguarding .

Meet the Team:



Mr Battye
Assistant Headteacher
Safeguarding & Behaviour



Mr Guest
Head of Year 7



Miss Tonge
Head of Year 8



Mr MacMahon
Head of Year 9



Mrs Green
Head of Year 10



Miss Chapman
Head of Year 11



Mrs Hopwood-Ryan
Behaviour Intervention Manager



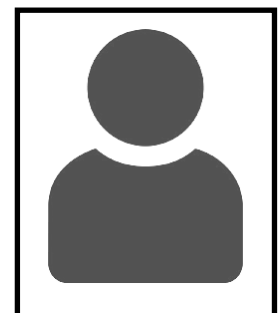
Mrs Heaton
Pastoral Administrator & Attendance Officer



Miss Quinn
KS3 Pastoral Assistant



Mr Wilkinson
KS4 Pastoral Assistant



Mrs Dixon
Behaviour Mentor

You have told us that you would like us to improve the way in which we communicate with you, and our new pastoral structure will allow us to fulfil this vital aspect of our partnership with yourselves. When communicating with school on pastoral matters **please contact your child's Form Tutors or Head of Year in the first instance**. This can be by email or by telephoning the school office. The Form Tutor will endeavour to deal with your query as soon as possible. This can be followed by contact with the Head of Year if required.

You will be contacted during the school day regarding medical or safeguarding incidents involving your child. Should it also be necessary you may also be contacted by the Behaviour Manager Mrs Hopwood-Ryan. Please note, if you are unavailable we will leave a voice mail.

Attendance - Mrs Heaton's role is to actively promote the benefits of regular attendance to school. Good attendance at school is not just valuable, it is essential. Going to school is directly linked to improved exam performance which in turn leads to further learning opportunities and better job prospects. As well as this, going to school helps to develop friendships and life long skills. **Each child should be aiming for an attendance rate of 96+%**. This should be teamed with arriving to school and lessons on time. School starts at 8.40am.

Pupils arriving late to school, after 8.46am, will be issued with a 15 minute break detention, which they will serve the same day. Pupils who fail to attend detention will receive an extended after school detention.

Should your child need to be absent from school, parents/carers should contact the school office to advise of the reason. Messages can be left on the school absence line or sent in by email or written note.

98-100%	•Excellent- Children are accessing all learning opportunities
96-97%	•Good- Very few learning opportunities are missed
94-95%	•Risk of underachievement • Up to 10 school days absent in an academic year
92-93%	•High risk of underachievement • Up to 15 school days absent in the academic year
90-92%	•Severe risk of underachievement • Up to 19 school days absent in the academic year
<90%	•Severe risk of underachievement • Up to 22 school days absent in the academic year

Behaviour - Mrs Hopwood-Ryan is the school's Behaviour Intervention Manager. She has responsibility for the day to day behaviour in school. Her role will be to develop behaviour strategies to improve the overall behaviour of pupils to ensure they are able to access learning and achieve the very best outcome from their education.

Pastoral Assistants - Miss Quinn (KS3) and Mr Wilkinson (KS4) roles are to support the young people in our school. They are accessible for all our pupils should they find they need some additional support during the day.

A key component of our new pastoral facilities is the adaptation of **the EMMAUS Centre** to provide a high quality area for internal inclusion and behavioural interventions. This new provision will be managed by the Behaviour Manager and Mrs Dixon who will provide bespoke behaviour mentoring.

In the coming weeks we will be posting pastoral updates through our social media channel and we will be contacting you regularly to ask you to tell us how we are doing and how we can improve.

As always, our children succeed when we work closely together and we really value your support.

Yours sincerely,

S C Battye

Mr S.C. Battye

Assistant Headteacher
Safeguarding and Behaviour

Contact details for Bury C of High School:

0161 797 6236 to contact the school by telephone and to report a pupil absence

To contact your a Form Tutor or Head of Year, please use the email address listed below.
(Please note that all Form Tutors and Heads of Year have teaching commitments during the school day)

Year 7: Head of Year, Mr P Guest	p.guest@burychurch.bury.sch.uk
7B: Mr A Warburton	a.warburton@burychurch.bury.sch.uk
7u: Mrs K Isherwood	k.isherwood@burychurch.bury.sch.uk
7R: Miss F Malik	f.malik@burychurch.bury.sch.uk
7Y: Miss D Marsh	d.marsh@burychurch.bury.sch.uk
7C: Mrs C Fyfe / Miss H Croft	c.fyfe@burychurch.bury.sch.uk h.croft@burychurch.bury.sch.uk
7E: Miss B Lythgoe	B.lythgoe@burychurch.bury.sch.uk
Year 8: Head of Year, Miss C Tonge	c.tonge@burychurch.bury.sch.uk
8B: Mr W Towers	w.towers@burychurch.bury.sch.uk
8U: Miss C Haigh	c.haigh@burychurch.bury.sch.uk
8R: Miss H Jessop	h.jessop@burychurch.bury.sch.uk
8Y: Miss I Farrar	i.farrar@burychurch.bury.sch.uk
8C: Mr A Cooper	A.cooper@burychurch.bury.sch.uk
8E: Miss P Kelly	P.kelly@burychurch.bury.sch.uk
Year 9: Head of Year, Mr J MacMahon	J.macmahon@burychurch.bury.sch.uk
9B: Mr M Dwedari	m.dwedari@burychurch.bury.sch.uk
9U: Mr A Grice	a.grice@burychurch.bury.sch.uk
9R: Miss E Gawthorpe	e.gawthorpe@burychurch.bury.sch.uk
9Y: Mr N Pilkington	n.pilkington@burychurch.bury.sch.uk
9C: Ms N Osborne	n.osborne@burychurch.bury.sch.uk
9E: Mrs C Rogers	c.rogers@burychurch.bury.sch.uk

Year 10: Head of Year, Mrs L Green	l.green@burychurch.bury.sch.uk
10B: Mr Y Adjei	y.adjei@burychurch.bury.sch.uk
10U: Mrs L Walker	l.walker@burychurch.bury.sch.uk
10R: Mr T Sellers	t.sellers@burychurch.bury.sch.uk
10Y: Miss K Bibby	k.bibby@burychurch.bury.sch.uk
10C: Mr D Coggan	d.coggan@burychurch.bury.sch.uk
10E: Mr T Gray	t.gray@burychurch.bury.sch.uk
Year 11: Head of Year, Miss K Chapman	k.chapman@burychurch.bury.sch.uk
11B: Mr P Hanson	p.hanson@burychurch.bury.sch.uk
11U: Miss L Tattersall	l.tattersall@burychurch.bury.sch.uk
11R: Mr P Connolly	p.connolly@burychurch.bury.sch.uk
11Y: Mrs L Manning	l.manning@burychurch.bury.sch.uk
11C: Mrs L Shelmerdine	l.shelmerdine@burychurch.bury.sch.uk
11E: Mr J Xavier	j.xavier@burychurch.bury.sch.uk